

Message Text

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FM SECSTATE WASHDC

TO AMEMBASSY ROME

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E.O. 11652: N/A

TAGS:OCON, UN

SUBJECT: WORLD FOOD CONFERENCE, ROME, NOVEMBER 5-16, 1974

1. OFFICIAL US DELEGATION EXPECTED TOTAL APPROXIMATELY 35 ACCOMPANIED BY ABOUT 15 STAFF AND CHAIRED BY SECRETARY BUTZ.
2. ESTIMATED 15 OFFICES PLUS CONFERENCE ROOM FOR 50 WILL BE REQUIRED. IF EMBASSY CANNOT PROVIDE PLEASE SUGGEST ALTERNATIVES. ALSO EXPLORE AVAILABILITY OF OFFICES AT CONFERENCE SITE; IF UNAVAILABLE WOULD THE SPACE BEING HELD AT RESIDENCE GARDEN BE APPROPRIATE FOR THIS USE?
3. HOTEL ACCOMMODATIONS SHOULD BE RESERVED AT EXCELSIOR OR OTHER CONVENIENT HOTEL NOVEMBER 3 THROUGH 16: 2 SUITES; 6 DOUBLES AND 40 SINGLES. ALSO THREE SINGLES OCTOBER 28 THROUGH NOVEMBER 19 FOR ADMINISTRATIVE SUPPORT STAFF.
4. SIX SECURITY-CLEARED SECRETARIES AND TWO MESSENGERS WILL BE REQUIRED IN ADDITION TO THOSE ACCOMPANYING DELEGATION. ADVISE AVAILABILITY OF EMBASSY STAFF AND LOCAL HIRE.

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5. TENSEDANSAND THREE MULTIPLE-PASSENGER VEHICLES WILL BE REQUIRED; HOW MANY CAN EMBASSY PROVIDE?

6. WHAT OFFSET OR MIMEOGRAPH FACILITIES CAN BE MADE AVAILABLE FOR DELEGATION USE? IN ADDITION WILL REQUIRE TWO XEROX MODEL 4000 OR SIMILAR IN DELEGATION OFFICE SPACE. PLEASE ADVISE WHAT MODELS ARE AVAILABLE.

7. EIGHT ELECTRIC TYPEWRITERS WILL BE NEEDED; HOW MANY CAN EMBASSY MAKE AVAILABLE AND WHAT ARE RENTAL POSSIBILITIES?

8. TEN BARLOCK CABINETS WILL BE REQUIRED.

9. ASSUME DELEGATION WILL BE GRANTED COMMISSARY PRIVILEGES FOR PURPOSE OF OBTAINING LIQUOR AND CIGARETTES FOR PERSONAL USE AND FOR OFFICIAL REPRESENTATION PURPOSES.

10. PLEASE NAME A CONTROL OFFICER. KISSINGER

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NNN

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